

GENERAL APPLICATION FORM

Applicant _____ Owner _____
Address _____ Address _____
Telephone _____ Telephone _____

Legal relationship of applicant to property owner _____

Purpose of permit _____

Property location (street address) _____

Tax Map _____ Parcel Number _____ Zoning District _____

Lot Size _____ Square Feet _____

Number of buildings to remain _____ Gross floor area to remain _____

Number of buildings proposed _____ Gross floor area of proposed buildings _____

Total square footage of land to be disturbed _____

Signature of applicant

Application Number _____ Date _____

Permit fee \$70.00 _____ Receipt # _____

CONDITIONAL USE PERMIT APPLICATION

Application Number: _____ Date of Application: _____

Type of Permit Requested: Conditional Use Permit

Applicant's Name: _____

Applicant's Mailing Address: _____

Property Location: _____

Tax Map: _____ Parcel Number: _____ Existing Zoning: _____

Proposed Conditional Use: _____

This application shall not be complete unless accompanied by the following information:

- The tax maps and parcel numbers of the property in question.
- A boundary survey of the property in question showing total acreage, date, north arrow, existing easements and rights-of-way and all required front, side and rear yard setbacks.
- Proposed layout of the land including all proposed structures. For residential uses this shall include the number of units and an outline of the area where the structures are to be located. For nonresidential uses, this shall include the approximate square footage of all structures and an outline of the area where the structures will be located.
- Traffic, parking and circulation plans showing the proposed location and arrangement of parking spaces and access points to adjacent streets.
- Proposed screening as well as treatment of any existing natural features.
- Proposed location and size of any free-standing signs.
- Delineation of floodplain areas as shown on the official Flood Hazard Boundary Maps.

- Proposed phasing, if any, of the project.
- A fee, in accordance with a fee schedule adopted by the Town Board.

To the best of my knowledge, all of the information herein submitted is accurate and complete.

Applicant

Date

Land Management Director

Date

INFORMATION BELOW THIS LINE TO BE COMPLETED BY TOWN OFFICIAL

Sketch Plan Attached: Y N

Public Hearing Date: _____.

Notice of Public Hearing Published On: _____ and _____.

Property Posted On: _____.

Conditional Use “Findings of Fact” Checklist Attached: Y N

Board of Adjustment Decision:

In order to grant a Conditional Use Permit, each of the following conditions must be found in the affirmative by a 4/5 vote of the Board of Adjustment. Please present in the space provided (add additional sheets if necessary) how you feel your proposal satisfies each condition.

A. *The use or development is located, designed and proposed to be operated so as to maintain or promote the public health, safety and welfare.*

B. *The use or development complies with all regulations and standards of this ordinance.*

C. *The use or development will not adversely impact surrounding property.*

D. *The granting of such permit would not violate the spirit or intent of this ordinance.*

I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information and belief.

Signature of Applicant